

# How to Use Your “Lifetime Email Address”

Kobe University issues Lifetime, or Alumni, Email Address that you can use after graduation and throughout your life. Here are instructions on how to use your Lifetime Email Address.

1. Check your Lifetime Email ID and password at KUMA(Kobe University Integrated User Management System) <https://portal.center.kobe-u.ac.jp/KUMA/>

Instructions on how to log-in to KUMA can be found here: [link](#)

Your KUMA account will expire 45 days after graduation, and you will no longer be able to log in. Please complete this action before or within 45 days after graduation.

2. Login to Google Workspace <https://accounts.google.com> using your Lifetime Email ID ([XXXXXXXX@gsuite.kobe-u.ac.jp](#)) and password.
3. Tap/Click the 9 dots on the upper right side and choose Gmail to use your Lifetime Email address.

